

TEMPLATE INSTRUCTIONS

FILL OUT FORM IN 10 MINUTES

FOR: YOUR LOCAL CHURCH REQUEST
TO: YOUR LOCAL CONFERENCE EXECUTIVE COMMITTEE

Regarding

Request for NAD Executive Committee Action on
Publicly Documented LGBTQ-Related Institutional Matters
Conflicting With Biblical and Voted Standards

See instructions on the next page.

Inquiries: coloma.action.nad@actafile.com

STEP #1 **GO TO:** www.actafile.com/nad

STEP #2 **DOWNLOAD three files:**

A) coloma-action-nad.pdf

Coloma SDA Church submission to the Michigan Conference Executive Committee requesting NAD Executive Committee action on LGBTQ-related institutional matters (August 23, 2026).

B) template-anychurch-action-nad.pdf → be sure to get the currently listed version

PDF form template that any NAD church can use to produce a fully identical submission using their own church and conference names entered in editable form fields.

C) template-instructions.pdf → be sure to get the currently listed version

This present document on how to use the template.

STEP #3 **MAKE AN OFFICIAL CHURCH DECISION**

You can meet either as a Church Board or Church Business Session. There you present, evaluate and discuss the document “template-anychurch-action-nad.pdf”, making the necessary votes for your local church to adopt the actions and to send the document to your local conference. Once ready to start your submission process, proceed as outlined below.

STEP #4 **OPEN the form “template-anychurch-action-nad.pdf” in your browser**

Use the “**Open with**” command to open with a Firefox, Chrome, Edge or Safari browser.

STEP #5 **FILL OUT the form on pages 1, 5-7**

There are a total of 23 fields to fill out, they are numbered “01” to “23”. The following pages below show where the form field entries are and what they look like. In the file “coloma-action-nad.pdf” you can see what that church entered for each form field.

STEP #6 **SAVE the filled out form**

Use “**Save Page as ...**” to save your filled out form in your preferred location. Note that Edge automatically saves in the same folder from which you opened the file. Rename your filled out form with a file name you prefer.

STEP #7 **FLATTEN your filled out form**

Do not submit the file with still editable form fields. To make your form entries permanent (uneditable), a link preserving “form flattening” procedure is needed. Proceed as follows:

A) Go to: www.pdfgear.com/flatten-pdf

B) Click the “**Select PDF File**” button and select the file on your device that you filled out above.

C) Once uploaded, check the “**Flatten only form fields**” option and click the “**Flatten**” button.

D) Once flattened, click the “**Download file**” button to save the file on your device.

STEP #8 **UPLOAD your flattened form**

The file size is too big (almost 60 MB) to send via email. Use any file distribution or cloud service of your preference to which you upload your file, like for example Google Drive, Microsoft OneDrive, Proton Drive, Dropbox, or others. Once your file is uploaded, create a link to that file and be sure to check that the file can be downloaded without the recipient needing to log in anywhere. Make a few tests for yourself to see if it works without being logged in.

STEP #9 **SEND AN EMAIL TO YOUR LOCAL CONFERENCE**

Since the document is self-contained, you only need a very short email message. Send an email to the three executive Conference officers (president, secretary, treasurer). If possible, also find the email addresses of all further members of the Conference Executive Committee members, and include them as “cc:”. Do not forget to either cc: or bcc: yourself so you know it worked.

Your email message can be very short, for example like this:

Dear “Your Conference” Executive Committee Members,

The “Your Church” Board / Business Session request for “Your Conference” Executive Committee Action is found at the following PDF-file download link: [“link to your online file”](#)

With blessings and on behalf of “Your Church” Board / Business Session,

Signatory Name

Signatory Church Position

Document, Page 1: Form fields 01-06.

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(01) "YOUR CHURCH NAME"

(02) "BOARD / BUSINESS SESSION" SUBMISSION

REQUEST FOR

(03) "YOUR CONFERENCE NAME"

EXECUTIVE COMMITTEE ACTION

Regarding

Request for NAD Executive Committee Action on
Publicly Documented LGBTQ-Related Institutional Matters
Conflicting With Biblical and Voted Standards

Submitted To:

(04) "Your Conference Name" Executive Committee

Submitted By:

(05) "Your Church Name" Board / Business Session

Date:

(06) "Your Submission Date"

Document, Page 5: Form fields 07-19.

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LETTER TO THE CONFERENCE EXECUTIVE COMMITTEE

(07) "Your Church Name"
 (08) "Your Church Street Address / PO Box"
 (09) "Your Church City, State, ZIP"
 (10) "Your Church Country" (optional)

(11) "Your Date"

(12) "Your Conference Name" Executive Committee
 (13) "Your Conference Name" of Seventh-day Adventists
 (14) "Attn: Your Conference President Name"
 (15) "Your Conference Street Address / PO Box"
 (16) "Your Conference City, State, ZIP"
 (17) "Your Conference Country" (optional)

**Re: Request for Conference Executive Committee Action
 to Submit Request to the NAD Executive Committee**

Dear Members of the Conference Executive Committee,

The Coloma SDA Church Board submits the enclosed *Adopted Church Board Action, Requested Conference Executive Committee Action*, and supporting evidence concerning publicly documented LGBTQ-related institutional matters conflicting with Seventh-day Adventist biblical and voted standards. These matters affect our local church and Conference territory and require division-level action for the reasons set forth in the enclosed actions and supporting materials.

Our Church Board requests that the Conference Executive Committee place the enclosed *Requested Conference Executive Committee Action* titled **"Request for NAD Executive Committee Action on Publicly Documented LGBTQ-Related Institutional Matters Conflicting With Biblical and Voted Standards"** as a separate agenda item on its agenda, distribute the complete packet to its members, consider and adopt the requested action for submission to the NAD Executive Committee, and provide our Church Board the requested written response.

The enclosed *Adopted Church Board Action* sets forth the complete requirements of our request, and the remaining materials provide the requested Conference action and supporting evidence.

Respectfully,

(18) "Your Church Name" Board / Business Session

Enclosed:

- Adopted Church Board Action
- Requested Conference Executive Committee Action
- Supporting Evidence Documentation

Inquiries: (19) "Your Inquiry Email Address"

Document, Page 6: Form fields 20-22.

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ADOPTED CHURCH BOARD ACTION

In this Church Board Action:

- "Conference" means the (20) "Your Conference Name" of Seventh-day Adventists.
- "NAD" means the North American Division of Seventh-day Adventists.

WHEREAS, Seventh-day Adventist doctrine and biblical and voted standards apply to the documented institutional matters, and GC Working Policy calls Church leadership to fidelity to those standards, spiritual accountability, and candid institutional examination;

WHEREAS, the documented institutional matters arise in the NAD, and their impact extends beyond their originating territories to our local church and Conference territory, affecting members, families, youth, visitors, Bible-study interests, churches, schools, and the Church's public witness. The matters are summarized in [Evidence Summary A](#) and [Evidence Summary B](#) and documented in [Exhibit A](#) and [Exhibit B](#);

WHEREAS, the documented institutional matters have persisted over multiple years, rendering continued inaction untenable;

WHEREAS, the documented institutional matters require division-level action because they affect the Church's biblical and voted standards, remain unresolved, and have cross-territorial impact. Our Conference, through its representatives on the NAD Executive Committee, has a responsibility to uphold those standards, raise these matters, seek timely formal action, and seek transparent institutional accountability;

WHEREAS, our local church, as a constituent church of our Conference, brings these matters before the Conference Executive Committee, which acts on behalf of the Conference constituency;

THEREFORE, our Church Board:

VOTED, to submit to the Conference Executive Committee this *Adopted Church Board Action*, the enclosed *Requested Conference Executive Committee Action* titled **"Request for NAD Executive Committee Action on Publicly Documented LGBTQ-Related Institutional Matters Conflicting With Biblical and Voted Standards,"** and its supporting evidence summaries and exhibits;

VOTED, to request that A) the *Requested Conference Executive Committee Action* be placed as a separate agenda item on the agenda for the next meeting of the Conference Executive Committee, **B)** the complete PDF packet, including our Church Board cover letter, this *Adopted Church Board Action*, the *Requested Conference Executive Committee Action*, and its supporting evidence, be distributed in full and without alteration to all Conference Executive Committee members, **C)** the Conference Executive Committee consider and adopt the requested action for submission to the NAD Executive Committee, or adopt an action equivalent in scope and effect that does not omit, materially narrow, or weaken any response, reporting, public-statement, public-disposition, deadline, deficiency, or further-action requirement of the requested action, and **D)** any adopted action and its supporting evidence be formally submitted to the NAD Executive Committee within fifteen (15) days of adoption.

VOTED, to request that our Church Board receive a written response from the Conference Executive Committee within twenty (20) days after the next meeting of the Conference Executive Committee. The response shall state separately whether **A)** the Requested Conference Executive Committee Action was placed on the agenda, **B)** the complete PDF packet was distributed in full and without alteration to all Conference Executive Committee members, **C)** the Conference Executive Committee considered the requested action, and **D)** the requested action was adopted, amended, referred, deferred, declined, or otherwise acted upon. The response shall also **E)** include the relevant minute entry, certified extract, or other official action record documenting the result and final text of any adopted action, **F)** if the *Requested Conference Executive Committee Action* was not adopted in the form submitted by our Church Board, state the specific reasons for any amendment, referral, deferral, decline, or other disposition and, in case of referral or deferral, identify the receiving body or meeting, and **G)** if a Conference request for NAD Executive Committee action was submitted to the NAD Executive Committee, include the full, unaltered text submitted.

Date: (21) "Your Date"

Adopted by vote: (22) "Your Church Name" Board / Business Session

Document, Page 7: Form field 23 (final).

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REQUESTED CONFERENCE EXECUTIVE COMMITTEE ACTION

Request for NAD Executive Committee Action on Publicly Documented LGBTQ-Related Institutional Matters Conflicting With Biblical and Voted Standards

The Executive Committee of the **(23) "Your Conference Name" of Seventh-day Adventists**

requests that **A)** this Conference request be placed as a separate agenda item on the agenda of the next NAD Executive Committee meeting, **B)** this Conference request and all supporting evidence submitted with it be retained as one complete package and distributed in full and without alteration to every NAD Executive Committee voting member, and **C)** this Conference request be presented to the NAD Executive Committee itself for consideration and recorded vote, and not be screened out, declined, deferred, administratively resolved, or otherwise disposed of in lieu of Executive Committee consideration and vote.

WHEREAS, Seventh-day Adventist doctrine and biblical and voted standards affirm that Scripture establishes humanity as "male and female" (Gen. 1:27), marriage as a man being "joined to his wife" so that they "become one flesh" (Gen. 2:24), and Jesus as reaffirming this creation order: "He who made them at the beginning 'made them male and female'" and "the two shall become one flesh" (Matt. 19:4-6). Scripture prohibits a man lying "with a male as with a woman," declaring, "it is an abomination" (Lev. 18:22), and identifies both female and male same-sex relations as contrary to the creation order: "their women exchanged the natural use for what is against nature," and "likewise also the men" left "the natural use of the woman," with "men with men committing what is shameful" (Rom. 1:26-27). Scripture further warns that neither "homosexuals, nor sodomites" will "inherit the kingdom of God," while proclaiming transformation: "such were some of you. But you were washed ... sanctified ... justified" (1 Cor. 6:9-11). Consistent with this biblical understanding of humanity as male and female, and of marriage as their one-flesh union, Fundamental Belief 23 of the Seventh-day Adventist Church affirms marriage as the union of a man and a woman;

WHEREAS, the Seventh-day Adventist remnant mission requires fidelity to biblical and voted standards. Scripture identifies the remnant as keeping God's commandments, upholding the testimony of Jesus, and proclaiming the Three Angels' Messages (Rev. 12:17; 14:6-12);

WHEREAS, the Seventh-day Adventist Church calls for spiritual accountability and review. The GC Working Policy (2021/22 edition), in *Total Commitment to God - A Declaration of Spiritual Accountability in the Family of Faith* (A 15, including A 15 55), assigns the General Conference and its divisions responsibility for the Church's spiritual life and mission, while A 15 05 calls for candid institutional examination, stating that "the Church as a whole must ask and answer the hard questions," that "nothing should be excluded from these questions," and that this challenge "calls for a frank and analytical approach," with much "to be gained from careful and thoughtful evaluation of ... organizational life";

WHEREAS, two publicly documented institutional matters in the NAD involve the following entities:

A) 2004-2026: Southern California Conference (SCC)

LGBTQ Pastor in same-sex relationship and LGBTQ-Affirming Glendale City Church

Documented pastoral service for decades while in a same-sex relationship, together with LGBTQ-affirming positions and acts of Glendale City Church (a SCC constituent church), both knowingly and consistently supported by past and current SCC leadership through repeated public affirmation, pastoral participation, and official recognition. These matters conflict with Seventh-day Adventist biblical and voted standards. See [Evidence Summary A](#) and [Exhibit A](#).

B) 2018-2026: La Sierra University (LSU) & Southeastern California Conference (SECC)

LGBTQ Kinship Sabbath School, Lavender Graduations and Presidential Medallion

Documented LGBTQ-affirming activities involving LSU include Lavender Graduations since 2020 with participation by LSU administrators, LSU Church pastors, and faculty, and the 2026 selection of an LGBTQ Caucus legislator as commencement speaker and Presidential Medallion recipient. The LSU Church Kinship Sabbath School has operated since 2018 with the support and participation of LSU Church leadership (LSU Church, a SECC constituent church). These matters conflict with Seventh-day Adventist biblical and voted standards. See [Evidence Summary B](#) and [Exhibit B](#).

WHEREAS, the documented institutional matters arise in the NAD, are widely and publicly accessible across conference and union boundaries, and have effects beyond the territories in which they originated, including actual impact within our Conference upon members, families, youth, Bible-study interests, educational institutions, churches, pastoral ministry, evangelism, member confidence, and the Church's public witness;